



Position Opening: Unified Champion Schools (UCS) Sports Coordinator

Department: UCS Department
Supervised by: UCS Senior Director
Type of position: Exempt, full-time 1.0 FTE
Location: Missoula, MT
Effective: August 1, 2022

Mission

The mission of Special Olympics is to provide year-round training and athletic competition in a variety of Olympic-type sports to children and adults with intellectual disabilities giving them continuing opportunities to develop physical fitness, demonstrate courage, experience joy, and participate in the sharing of gifts, skills and friendship with their families, other Special Olympics athletes, and the community.

Position Summary

Working in collaboration with the UCS Senior Director, the UCS Sports Coordinator is responsible for developing Unified Sports in targeted school districts. Responsibilities include the function, growth, and expansion of UCS programming, specifically Unified PE and fitness opportunities at the high school level, Unified Track, and the transition phase for school-age athletes moving to community-based teams.

Duties and Responsibilities

- Lead the development and implementation of Unified Sports which includes Unified Fitness and competitive inclusive sport opportunities.
- Lead the expansion of Unified Fitness opportunities in targeted districts.
- Lead the expansion of Unified PE in targeted districts.
- Communicate with schools, promote opportunities, and provide resources.
- Bridge communication between Special Olympics Montana (SOMT) and schools by helping build relationships with school based Local Program Coordinators, UCS district staff members, and schools.
- Work in coordination with SOMT Outreach staff to develop a seamless transition process for athletes leaving high school and moving to community-based teams.
- Work in coordination with Outreach Department on the start-up of a new alumni team in Missoula, MT.
- Support Unified Sports including State Basketball, State Bowling, and State Summer Games.
- Lead Unified Track.
 - Work directly with Montana High School Association staff
 - Train Divisional Coordinators
 - Promote awareness and expansion of Unified Track across the state
- Support current SO College programs.
- Work in coordination with SOMT's Sports Director to provide UCS coaches' training and Esports opportunities.
- Promote Unified Champion School programming on a statewide level.
- Build and maintain community partnerships.
- Attend to risk management pertaining to UCS events.
- Steward organizational brand integrity.

- Promote inter-departmental relationships.
- Other duties as assigned.

Skills and Qualifications

- BA/BS degree preferred.
- Strong sports background and experience preferred. Able to apply knowledge in varied situations
- Highly organized and able to conduct planning processes and meet deadlines
- Ability to be self-directed and work independently while balancing competing priorities
- Demonstrates collaborative skills and ability to function effectively within a team
- Willingness and aptitude to learn volunteer management and program development
- Positive energy and commitment to excellence
- Excellence in written and verbal communication
- Weekend and overnight travel as needed to fulfill job responsibilities
- Ability to lift minimum of 50 pounds
- Valid driver's license and insurability on corporate insurance

Personal Characteristics

- Engaging personality that enjoys building meaningful relationships
- Creative, energetic, and committed to excellence
- Ability to work in a fast-paced, visionary environment
- Effective problem-solver

Compensation and Benefits

Salary: \$45,000

Generous benefits include health, dental and vision insurance; 403b tax-deferred retirement plan matched by employer up to 4% of salary; paid holidays; leave time; flexible schedule; cell phone stipend; and a talented team of staff that promotes personal growth and job satisfaction.

Application Requirements and Deadline

Applications accepted until position is filled.

Email a letter of application and resume to: **vdonisthorpe@somt.org** or mail to:

Vickie Donisthorpe, COO
Special Olympics Montana
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