



MT Law Enforcement Torch Run® Athlete Ambassador Nomination Form

Please find attached an application for the Law Enforcement Torch Run® Athlete Ambassador. The Athlete Ambassador will serve a three-year term. We will select the Athlete Ambassador during the LETR Executive Committee meeting in September and the announcement of the new Athlete Ambassador will be made during the LETR Kick-Off Banquet in March.

The Athlete Ambassador will serve as the athlete representative to the Montana Torch Run Executive Committee and will be the voice of the Torch Run at media events. The nominated athlete must have **Global Messenger training and experience**. The nominated athlete must also have **support of a coach/mentor** to assist with conference calls or review of LETR materials, as well as **support from the Area**. Please see the Athlete Ambassador Job Description for more details.

All Nominees will be asked to either do a live interview with the Executive Committee during their September meeting or provide a video. Please refer to the sample interview questions on the last page of this packet.

Each incoming athlete will serve a three-year term. Their first year will be introduction and training on the state level. During their second year, the Athlete Ambassador will also attend the International Conference for additional training. The third-year Athlete Ambassador will serve as the mentor for the first-year Athlete Ambassador.

Please forward this to the local programs in your area. Athletes interested in the position must notify their Area Director. Nominations must be sent in before **September 1st** to be considered. Each nominee can send in a video letting the Executive Committee know why they want to serve as an Athlete Ambassador or they may attend the Executive Committee meeting and speak with the members. We will keep each nomination on file for 3 years. If the nominee has not been selected within that time frame, a new nomination form will need to be submitted.

Special Olympics Montana
Attn: LETR Athlete Ambassador
PO Box 3507, Great Falls, MT 59403
Phone: (800) 242-6876 / Fax: (406) 454-9043
tsappington@somt.org

Montana Law Enforcement Torch Run®
Athlete Ambassador
Job Description



A. Election and Selection Criteria

Area Directors should nominate athletes that qualify and are interested in the position. Nominated athletes must have participated or been involved in Special Olympics Montana and the Law Enforcement Torch Run® for at least five years. The winner will be announced at the annual LETR Kickoff Banquet in March.

B. Terms

The Athlete Ambassador will serve a 3-year term, beginning at the MT LETR Kickoff Banquet.

C. Athlete Responsibilities

To ensure that the athlete is prepared to take on this leadership role, the Area Program must nominate an athlete who meets the following criteria. The athlete must:

- ❖ Be able to act as the athlete representative to the MT LETR.
- ❖ Be the “voice” of the MT LETR at media events.
- ❖ Be able to commit to a three-year term.
- ❖ Have Global Messenger training and experience.
- ❖ Have support of a coach/mentor to assist with conference calls or review of MT LETR materials
- ❖ Be willing and able to travel. Travel may include attendance at the annual LETR International Conference during their second-year term.
- ❖ Be available to attend LETR meetings and conferences calls as well as the LETR Executive Committee meetings and conference calls. There are at least 2 Executive Committee meetings throughout each year.
- ❖ Be available to participate in the LETR Kickoff Conference & Banquet in March each year.
- ❖ The third-year athlete must be able to mentor the incoming first-year athlete.

D. Area Program Responsibilities

To ensure that the athlete nominated has adequate support and is aware of the commitment made when joining the MT LETR, the Area Program must do the following prior to nominating an athlete:

- ❖ Adequately explain the role and time commitment expected.
- ❖ Identify support within the athlete’s home community to assist with conference calls or review of MT LETR materials.
- ❖ Be willing to assist with travel logistics and cost of travel to meetings for the athlete whenever reasonably feasible.
- ❖ Provide a mentor/coach to accompany the athlete to the annual LETR International Conference.

E. MT LETR Responsibilities

To ensure that the athlete nominated will be prepared for his/her role, the following supports and requirements will be established. The MT LETR Director, Asst. Directors and Liaison must:

- ❖ Provide the athlete with an overview of the MT LETR's mission and goals.
- ❖ Provide an orientation for the athlete at the beginning of his/her term to provide an overview of the Law Enforcement Torch Run program.
- ❖ Promote the athlete to be a spokesperson on behalf of athletes during Executive Committee meetings and other Law Enforcement Torch Run functions.
- ❖ Assist in building leadership skills within the athlete.
- ❖ Invite the athlete to attend the annual LETR International Conference during the second year of their term.

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**Montana Torch Run Athlete Ambassador
Nomination Form**
**All applications MUST be received
by September 1st.**



Nominee: _____

Address: _____

Telephone: _____

Nominated By: _____

Address: _____

Telephone: _____

Global Messenger Training: _____

Why are you nominating this athlete? _____

In what MT LETR events has this athlete participated? _____

What are some of the athlete's past achievements and awards? _____

Attach supporting materials as desired

Please remember nominations will be judged on the materials submitted with your nomination

NOMINATIONS MUST BE RECEIVED BY SEPTEMBER 1st

If you have questions, please call Terri Sappington at (800) 242-6876