

Volunteer Recommendations for Athletics Jumps, Wheelchair Races, and Assisted Walks

Volunteer Coordinators run from (need to determine shift time for all day positions)

Coordinators: are all day positions

Volunteer Check-In/Event information desk – 2 volunteers, number of shifts: shift times - please arrive 15 minutes prior to shift start time!

- Sign in volunteers, give out assignments and distribute volunteer shirts.
- Check in teams upon arrival and distribute delegation signs.
- Manage hospitality and questions from spectators and coaches.

Head Marshall/Athlete Escort Coordinator:

- Responsible for overseeing the marshalling of all divisions, which includes--
 - Confirming all athletes are in their assigned divisions.
 - Sending the confirmed divisions to the starting line or jump pit with their volunteer escort.
- Responsible for assigning volunteer escorts to each division being marshalled.
 - Volunteer escorts will then take each marshalled division to the starting line/jump pit, pick them up at the finish line/wait at the pit while they complete their jumps, and then take them to receive their awards.

Assistant Marshalls: 3 volunteers, number of shifts: shift times

- Responsible for assisting Head Marshall with confirming all athletes are present for their assigned divisions, and sending confirmed divisions to a jump pit or start line for the walks with a volunteer escort.

Athlete Escorts: # of volunteers, number of shifts: shift times

- Responsible for escorting the marshalled division of athletes to a jump pit or start line, remaining with the division while they complete their jump or walk, and then escorting them to receive their awards. Athlete escorts will be expected to escort multiple divisions.

Jumps Lead Judge/Coordinator:

- Responsible for the jumps team
 - Jumps team will line-up athletes, then measure the distance of each jump.
- Responsible for making sure jump form is correct and there are no false jumps.
- Responsible for recording distances and handing score sheets off to the volunteer escorts.

Jumps Crew: # of volunteers (3 per jump pit), number of shifts: shift times

- Responsible for:
 - Measuring distance of jumps (2 volunteers per pit).
 - Maintaining pit safety by raking sand and leveling out pit when needed (1 volunteer per pit).

Starter Coordinator (walks):

- Responsible for making sure all athletes are lined-up in their own lane.
- Responsible for starting the race, while watching for false starts.

Finish Line Coordinator (walks):

- Responsible for making sure there is a timer assigned to every lane/walker.
- Responsible for making sure all scores and place finishes are accurately recorded.
 - Handing-off of score sheets to the volunteer escorts.

Timers for Walks: 8 volunteers (1 per lane), number of shifts: shift times

- Responsible for timing assigned athlete with stopwatch during walk.

Finish Line Crew for Walks: 2 volunteers, number of shifts: shift times

- Responsible for holding ribbon tape to mark finish line as athletes cross.

Athlete Escorts for Walking Races: # of volunteers, number of shifts: shift times

- Responsible for escorting the marshalled division of athletes to a jump pit or start line, remaining with the division while they complete their jump or walk, and then escorting them to receive their awards. Athlete escorts will be expected to escort multiple divisions.

Wheelchair Coordinator:

- Responsible for leading the set-up of the wheelchair events/obstacle courses.
- Responsible for making sure the event is run per Special Olympics Montana guidelines.
- Responsible for marshalling divisions.
- Responsible for sending finalized heat sheets and athletes to awards area.

Timers for Wheelchair Races: 4 volunteers (1 per lane), number of shifts: shift times

- Responsible for timing assigned athlete with stopwatch during walk.

Finish Line Crew for Wheelchair Races: 2 volunteers, number of shifts: shift times

- Responsible for holding ribbon tape to mark finish line as athletes cross.

Results Recorder: 1 volunteer, number of shifts: shift times

- Responsible for recording results of each race on heat sheets.